Rongoā Māori service Purchase Order process



A rongoā Māori practitioner's journey through Purchase Order and invoicing process



Practitioner or client contacts ACC

If your client has an ACC-covered injury they can contact us (or you can on their behalf) to:

- request rongoā Māori
- advise why it's needed to support the covered injury
- share what rehabilitation outcomes they hope to achieve as a result.

Call **o8oo 101 996** or email: claims@acc.co.nz

Recovery team reviews request for rongoā

A Recovery team member will email you or the client to advise if rongoā Māori support has been approved.

If you have not yet registered as an ACC rongoā Māori vendor, you will be asked to complete this process before a Purchase Order can be generated.

Recovery Admin team emails Purchase Order

The Recovery

Administration team will email you:

- the Purchase Order number
- the approved number of sessions
- the timeframe in which sessions are to be used
- the service code (MTH10 or MTH10T).

Invoicing

Once you have provided the service you can send your tax invoice to us at: providerinvoices@acc.
co.nz. This must include all the required IRD information (e.g. date of service, vendor ID, MTH10 or MTH10T code, service provided).

It also needs to include the claim number, client's name, Purchase Order number and your bank account details.

Extension of sessions

If further services are required beyond those that have been pre-approved, you will need to complete an ACC7426 Rongoā Hauora report to request approval. This form asks you and the kiritaki to tell us about the progress you've made towards their recovery goals. It helps our Recovery team to understand why further sessions are needed.

Completion of sessions

Once you have completed the sessions, we request that you fill in an ACC7426 as a completion report. This will help us to understand the outcomes being achieved through rongoā Māori.

