



Summary

Objective

Equipment may fall under vocational rehabilitation if the outcome of the rehabilitation is to:

- maintain employment
- obtain employment
- regain or acquire vocational independence.

See Vocational Rehabilitation.

Owner Name withheld

Expert Name withheld

Procedure

1.0 Provision of vocational equipment

- a** We provide vocational rehabilitation equipment if there is an assessed injury-related need and the equipment items are required to address that need. For criteria for funding work items and exceptions, see Standard work items to start employment.

We purchase vocational equipment through our MRES supplier using the process outlined at Assessment and equipment ordering.

-  Standard Work Items to Start Employment Policy
-  Assessment and Equipment Ordering Service Page
-  Enable New Zealand
<https://enable.co.nz/>

2.0 When should the employer purchase the equipment?

- a** Employers are asked to purchase equipment items when:
- the employer needs to provide it under the Health and Safety in Employment Act 1992. We won't contribute to work items, clothing or equipment required under this Act, and this should be checked by the client services staff when the request is made
 - the item is standard work-related equipment that the employer would provide for any employee, such as a computer. We can provide any modifications or software required to meet the client's injury-related needs.

3.0 Should ACC contribute to the cost of the equipment?

- a** We may contribute to the purchase of an equipment item if the item is required as a result of a covered claim but is likely to benefit both the employee (client) and the employer. In this instance it is appropriate to ask the employer whether they will provide the item or contribute towards the purchase of the item.

The employer is responsible for finding and purchasing the equipment through their normal channels, with assistance from the assessor if necessary.

The Recovery Team member:

- negotiates the amount of ACC's contribution to the purchase price with the employer
- sets up the employer as a non-contracted supplier in MFP
- enters a purchase approval for the negotiated amount using service item code EV01.

We reimburse the employer for the agreed portion of the cost when an invoice is received. The employer owns the equipment and the client is not able to take the item to another work site without the employer's agreement.

4.0 Providing ACC funded vocational equipment



- a** If the equipment item is required as a result of a covered claim and will provide no additional benefit to the employer, we can fund the full cost of the item.

See Assessment and equipment ordering to source the equipment item.

The vocational rehabilitation assessor is then responsible for setting up the equipment for the client. This activity is included in the package price for the service.

Please note that vocational rehabilitation equipment cannot be trialled.

- b** Height Adjustable Desks - Sit to Stand Desks: The Clinical and Technical teams have provided a joint guidance document, linked below.

-  Assessment and Equipment Ordering Service Page
-  Height adjustable desk / Sit-stand desks requests guide